

New Media Arts (NMA) Associate in Science Degree

ADMISSIONS PROCEDURE CHECKLIST

New Media Arts Application Deadline: April 1 (or the next business day if April 1st falls on a weekend or UH break period)

Please submit your checklist and all application materials to:

NMA Counselor, Steve Harris
Kapi'olani Community College, 'Ilima 104
Telephone: 808-734-9510
Email: snharris@hawaii.edu

Please use this Admissions Procedure Checklist to make sure that you have met the requirements for admission to the **Associate in Science Degree Program in New Media Arts**. Please look over each item carefully. **All required documents must be submitted by the application deadline date by 4pm.**

	Name	_____
Date Submitted	Address	_____
	City _____ State _____ Zip _____	
	Phone _____	
	Email _____ @hawaii.edu UH ID# _____	

1. _____

University of Hawai'i System Application Form submitted to the Kekaulike Information and Service Center (KISC) in 'Ilima 102

If you are **new** to Kapi'olani Community College or will return after being out a semester, you must fill out and submit the University of Hawai'i System Application Form.

List your new major as: **Liberal Arts (New Media Arts)**

New Media Arts Specialization

Students applying for a specialization in New Media Arts must choose one per application for admission. To seek a degree in another specialization area, students must apply for admission to that specialization.

2. _____

Choose One ___ Animation
 ___ Interface Design

3. _____ **Completion of Prerequisite Courses** (or approved equivalent courses).
Students should be currently enrolled in or have completed these classes by the April 1 deadline.

NMA Core Requirements:

- ___ ART 101 Introduction to Visual Arts
- ___ ART 107 Introduction to Photography
- ___ ART 112 Introduction to Digital Arts
- ___ ART 113 Introduction to Drawing
- ___ ART 115 Introduction to Design

Animation Additional Requirements:

- ___ ART 116 Introduction to 3D Composition
(formerly ART 106 Introduction to Sculpture)
- or -
- ___ ART 123 Introduction to Painting

4. _____ **College Transcripts**
Request official transcripts from colleges or universities outside the ten-campus UH system to be sent directly to KISC in Ilima 102. Submit a Transcript Evaluation Request form. Request a transcript evaluation at least one semester prior to applying for the NMA program. To be considered for transfer, COURSE DESCRIPTIONS must accompany each course taken outside the UH system.

5. _____ **Portfolio Submission**

_____ I have read the PORTFOLIO PRESENTATION SPECIFICATIONS:

- Work must be submitted in a clearly organized, clean portfolio.
- Put your name and contact information on the outside of the portfolio.
- Digital submissions should be submitted via email sent directly to Steve Harris at snharris@hawaii.edu either as file attachments to the email (.jpeg or .pdf) or shared via Google Drive.
 - Please do not duplicate hard-copy submissions via email.
- Include no more than two samples per course.
- No more than two pieces of work completed outside of class may be included.
- All work should be clearly identified with Student Name & Course Name.
 - OPTIONAL: A Project Description (either a personal explanation/statement and/or an assignment description) for each submission is helpful, but not required.
- Do not matte your work unless it is required by the assignment.
- No rolled work will be accepted.
- Do **not** include drawing boards, clamps, grading sheets, project descriptions or newspaper.
- Bubble wrap will only be accepted if it is used to wrap sculpture.
- The overall quality of the portfolio presentation will be part of the assessment.

Check one:

_____ **ANIMATION**

- **ART 107 Introduction to Photography** – 2 samples.
- **ART 112 Introduction to Digital Arts** – 2 samples.
- **ART 113 Introduction to Drawing** – 2 samples.
- **ART 115 Introduction to Design** – 2 samples.
- **ART 123 Introduction to Painting** – 2 samples
- OR -
- **ART 116 Introduction to 3D Composition** (formerly ART 106 Introduction to Sculpture) – 2 samples
- **ART 101 Introduction to Visual Arts.** No samples required.

_____ **INTERFACE DESIGN**

- **ART 107 Introduction to Photography** – 2 samples.
- **ART 112 Introduction to Digital Arts** – 2 samples.
- **ART 113 Introduction to Drawing** – 2 samples.
- **ART 115 Introduction to Design** – 2 samples.
- **ART 101 Introduction to Visual Arts.** No samples required.

6. _____ **UH Portal Transcript** *Please place your transcript inside your portfolio.*
Print a copy of your academic transcript, showing courses taken and grades earned, for all coursework taken within the UH system. This transcript can be printed from the MyUH portal.

7. _____ **Essay** *Please place your essay inside your portfolio.*

This completed Admissions Procedure Check List, the portfolio, MyUH portal transcript and the essay must be submitted by the April 1 deadline (or the next business day if April 1st falls on a weekend or UH break period). Please deliver all materials to the New Media Arts counselor, Steve Harris, in 'Ilima 104. For more information, call Steve at 734-9510.

Please note:

- Students with a GPA below 2.0 or on probation/suspension at Kapi'olani Community College will not be considered for selection or admission to the program.
- Admission to New Media Arts is competitive. Kapi'olani Community College is a state-funded institution and residents of Hawai'i are considered before non-residents for high demand programs such as NMA.

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